

# Hoddesdon Tri Club Privacy Policy

## **Our contact details**

Name: Hoddesdon Tri Club

Address: Broxbourne Sports Club (BSC), Mill Lane Close, Broxbourne  
EN10 7BG

Phone Number: 01992 466901

E-mail: [info@hoddesdontri.com](mailto:info@hoddesdontri.com)

## **The type of personal information we collect**

We currently collect the following information from our members:

- Name
- Address
- Email
- Phone
- Date of Birth
- Any medical conditions we should be aware of
- Allergies
- Emergency contact details (name, address, phone)

We also ask for detail of current levels of ability across each triathlon discipline.

## **How we get the personal information and why we have it**

All the personal information we collect is provided to us directly by you for the following reasons:

- For identification and communication purposes
- To manage and maintain club membership and payment of club fees
- To place members in the correct age group for races
- To ensure the safety of our members during training and racing

Your name, address, email and phone number will be shared with Broxbourne Sports Club for membership purposes. Beyond this, we do not share any information with anyone outside of Hoddesdon Tri Club. Internally, your personal information is only made available to our club

secretary, technical officer and qualified coaches. This access is provided via secure, authenticated web access.

Under the UK General Data Protection Regulation (UK GDPR), the lawful basis we rely on for processing this information is **your consent**. **You are able to remove your consent at any time. You can do this by contacting [info@hoddesdontri.com](mailto:info@hoddesdontri.com)**

## **How we store your personal information**

Your information is securely stored on a database provided by our web hosting provider, Ionos.co.uk

We keep **the above-mentioned data only for the duration of your membership**. Your details will be deleted from our database on termination of your membership.

## **Your data protection rights**

Under data protection law, you have rights including:

**Your right of access** - You have the right to ask us for copies of your personal information.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at [info@hoddesdontri.com](mailto:info@hoddesdontri.com) if you wish to make a request.

## **How to complain**

If you have any concerns about our use of your personal information, you can make a complaint to us at [info@hoddesdontri.com](mailto:info@hoddesdontri.com)

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>